

# Pre-Authorisation Request Form

Tel: 0800 812 020  
Email: [spca@petsure.nz](mailto:spca@petsure.nz)  
Web: [spcapetinsurance.co.nz](http://spcapetinsurance.co.nz)

## Your details

Policy holder:  Policy number:

## Pet details

Name:  Species:  Dog  Cat  
Breed:  Date of birth:

## Procedure

Name of procedure:  Total cost of procedure: \$   
Scheduled date of procedure:  Date of condition's first signs or symptoms:   
Previous vet (if applicable):

**Please note:** Pre-authorisation is only granted for reasonable and customary treatment and costs relating to the procedure.

Description of procedure (please include alternative procedures for this condition if available)

## Pre-authorisation paperwork checklist

Prior to submitting this form, please ensure that you have a:

- Relevant clinical records and/or your pet's veterinary history
  - This includes all medical records from all facilities that have seen your pet (including emergency and specialist facilities). When requesting records from your veterinarians, please stress that they must include notes from veterinarian's exams. A medical summary is not acceptable.
- Details of treatment required
- Full itemised estimate of costs relating to procedure from the treating veterinarian

Once you have all of the necessary documentation please email a copy to [claimreview@petsure.nz](mailto:claimreview@petsure.nz)

## Important note

The insurer is relying on the information provided in this form when providing pre-approval. A claim for reimbursement of veterinary expenses will still need to be made and assessed following treatment. If the treatment provided by your vet differs from the approved pre-authorisation of veterinary expenses, the reimbursement amount may vary. Veterinary charges associated with the completion of this form are not covered under your policy.

Preferred contact email address

Date